

**BYLAWS OF OmniX Robotics Club**  
**XI'AN JIAOTONG LIVERPOOL UNIVERSITY**

**Bylaw I. Membership:**

**Section 1:** There shall be two types of membership in the OmniX Robotics Club: regular members and honorary members.

**Section 2:** Regular members can join the club by completing a membership form and submitting it to the club secretary. Membership is confirmed upon the approval of the executive committee. Dues are required as determined by the club, with an entry fee of 50 RMB, and the payment must be completed at the time of application. Only club members are eligible to join the robotics competition team.

**Section 3:** The robotics competition team is a specialized team within the OmniX Robotics Club. Only club members are eligible to join the team and compete. Joining the team requires passing a series of interviews and assessments. The competition team represents the club and the university in various national and international robotics competitions.

**Section 4:** Any member of the XJTLU faculty and staff who has rendered outstanding service to the OmniX Robotics Club may be conferred with honorary membership by receiving a majority vote of the organization. Honorary members are ex-officio.

**Section 5:** Up to a maximum of 20 percent of the members of the OmniX Robotics Club may be individuals who are not XJTLU students, such as community members or students from other universities. Only students enrolled at XJTLU may vote on issues that come before the OmniX Robotics Club.

**Section 6:** Any member may be suspended or expelled from the club for conduct contrary to the constitution of the organization or for conduct that grossly impairs the rights of the members to enjoy the benefits of the organization. The offense must be submitted in writing by a member. After the offense has been submitted to the organization, the offending member shall have the right to a hearing before the organization at a regular meeting and may be suspended or expelled only upon the affirmative vote of three-fourths of the voting members present. The offending member has the right to appeal an adverse decision at a regular meeting, and such offending members shall be reinstated only if the suspension or expulsion is overturned by a three-fourths vote of voting members present.

**Bylaw II. Dues:**

Dues shall be voted on by the membership.

**Bylaw III. Officers:**

**Section 1:** The President shall preside at all meetings of the organization. He/she shall be the official spokesperson of the organization, representing policies, views, and opinions of the organization in its relations with the campus and community at large. He/she shall have such further powers and duties as may be prescribed by the organization.

**Section 2:** The Vice President shall preside at the organization meetings in the absence of the President. He/she shall perform all legal duties assigned to him/her by the President. He/she shall notify all members of the organization meetings.

**Section 3:** The Treasurer shall handle all financial affairs and budgeting of the organization, maintaining all necessary accounting records. Said records shall be maintained in accordance with generally accepted accounting principles. He/she shall maintain accounts in the organization's name, requiring signatures of both the Treasurer and President for authorized disbursements. All disbursements in excess of 500 RMB require the majority approval of the organization.

**Section 4:** The Secretary shall take minutes at all meetings of the organization, keep minutes on file, and submit required copies to all organization members. He/she shall be responsible for all organization correspondence and shall keep copies thereof on file. He/she shall also act as historian and shall maintain all records of the organization.

**Section 5:** In the event that an elected officer is unable to fulfill his/her term of office, there shall be an election to fill the vacancy at the next regular meeting or at a special meeting. Any eligible member, including those already holding office, may be nominated for a vacant office. However, an executive officer may hold only one position at a time.

**Section 6:** Petition by one-third of the total number of members shall be cause for a recall election. The offense must be submitted in writing by a member. After the offense has been submitted to the organization, the offending officer has 48 hours before the hearing. A recall election shall be held at the next regular business meeting after the presentation of the recall petition and shall be conducted as a special election. Recall will require a favorable vote of three-fourths of the total voting members present.

**Section 7:** To be eligible for office in the organization, a candidate for office must be a full-time student in good academic standing.

**Section 8:** The term of office for the officers of the organization shall be for one academic year. Officers are allowed to hold the same office for a maximum of two consecutive terms.

#### **Bylaw IV. Advisors:**

**Section 1:** There shall be at least one advisor from the faculty or administrative staff of XJTLU elected by the organization.

**Section 2:** The advisors shall serve a term of one year and will be elected at the same time as the officers of the organization.

**Section 3:** The advisor(s) shall be ex-officio, non-voting member(s).

#### **Bylaw V. Committees:**

##### **Section 1. Events Committee:**

The Events Committee is responsible for planning and promoting all club-related

activities, including workshops, competitions, and social events. This committee ensures that events are well-organized, align with the club's objectives, and effectively engage all members.

**Section 2. Technical Committee:**

The Technical Committee is responsible for providing technical support to both club activities and individual members. This includes offering assistance with projects, maintaining equipment, and ensuring that all technical aspects of events are executed smoothly.

**Section 3. Authority to Create Additional Committees:**

The President shall have the authority to create additional committees as needed to further the purposes of the organization.

**Bylaw VI. Quorum:**

**Section 1:** The percentage of members that constitutes a quorum shall be fifty percent plus one.

**Section 2:** In voting, a majority shall consist of more than fifty percent of those voting.

**Section 3:** There must be a quorum in order for any official vote or election to occur.

**Bylaw VII. Elections:**

**Section 1:** Elections will be held once each academic year. The date of election is to be established by the organization.

**Section 2:** At least one week's notice shall be provided for any meeting at which a regular election is to be held.

**Section 3:** Elections shall be by secret ballot. (Show of hands is permissible. However, if using ballots, we recommend that you indicate that a separate document will specify elections procedures that will cover who can handle ballots once they are cast, who will count the ballots, and the deadline by which ballots must be counted. Important to include in bylaws that the ballot counting must take place on campus.)

**Bylaw VIII. Method to Amend the Bylaws:**

**Section 1:** Proposed bylaw amendments made by a member shall be presented to the organization, in writing, one meeting before it may be voted upon.

**Section 2:** Approval by two-thirds of the voting members present at a regular meeting shall pass a proposed amendment.

**Section 3:** Approval by the Academic Club Council is needed to change the bylaws. (required)

**Bylaw IX. Parliamentary Authority:**

The source of authority shall be Robert's Rules of Order, newly revised.