

西交利物浦大学排球社（太仓）社团章程

第一章 总则

1. **社团名称：**西交利物浦大学排球社（太仓）（以下简称排球社）。
2. **社团宗旨：**促进校园排球运动的发展，增强同学们的身体素质，丰富校园文化生活，培养团队合作精神和竞技意识。排球不仅是一项团队运动，能够培养合作意识、沟通技巧和团队协作能力，更是一项全身心参与的运动，能够锻炼体能、提升反应速度、增强身体协调性。在排球社团中，大家可以通过定期的训练、友谊赛和比赛活动，不仅增强身体素质，还能结交更多志同道合的朋友。
3. **社团性质：**本社团是由热爱排球运动的同学自愿组织成立的非盈利性学生社团，属于体育类社团。

第二章 组织架构

1. **社长：**社团全面管理，负责社团的总体管理与运营，确保社团的活动和目标符合社团章程和学校的规定，统筹安排各部门的工作，并协调部门间的合作。负责与管理委员会共同制定社团的年度活动计划，包括训练、比赛、招新、联谊等，定期召集社团的管理委员会会议，主持会议讨论社团的工作安排和发展计划，及时处理社团运行中的各类问题。**外部联络与沟通：**代表排球社团与学校、其他社团或外部组织（如赞助商、合作伙伴等）进行联络和沟通，争取资源支持和合作机会，扩大社团的影响力。**社团形象维护：**负责维护社团的整体形象，对外宣传社团的精神与理念，确保社团在校内外有积极正面的形象。**监督与指导各部门工作：**定期监督和检查各部门的工作进展，确保各部门按计划完成任务，及时解决工作中的问题，指导部门负责人开展工作。与财务部紧密合作，监督社团经费的使用情况，确保财务透明，合理使用社团经费。在换届时，负责组织和监督换届选举工作，确保选举过程公平、公正、透明，并做好新老管理层的交接工作。在社团运行中遇到突发问题时，社长需第一时间作出决策和处理，确保社团的稳定和顺利运作。
2. **副社长：**协助社长管理社团，帮助社长管理社团的日常工作，参与社团的决策和发展规划，与社长共同确保社团活动的顺利进行。根据社团实际需要，副社长可能会分管具体的工作领域，如负责活动组织、赛事安排、训练计划等，确保各项工作有序进行。在社团大型活动（如校内外比赛、联谊活动等）中，负责组织和执行工作，协调各部门确保活动顺利进行，解决活动中的实际问题。与社团各部门保持紧密联

系，协助各部门完成任务，确保部门间的沟通顺畅，并协调不同部门在活动中合作。当社长因特殊情况（如出差、毕业等）无法履行职务时，副社长应代行社长职责，确保社团工作不受影响。监督社团各项计划的执行情况，确保社团各项决策得到落实，并及时反馈给社长，提供改进建议。在社团招新期间，副社长负责组织招新活动，并参与对新成员的培养和指导，帮助他们快速融入社团。在必要时协助财务部进行社团资金管理，确保活动资金合理使用，并参与外部资源的筹集与联系工作。在社团换届时，副社长协助社长完成新老管理层的交接工作，确保社团的工作顺利过渡。

3. **策划部：**活动策划与组织：负责社团内部和对外的各种活动（如比赛、联谊、训练营等）的策划和组织工作，制定活动流程和安排细节，确保活动顺利开展。策划校内外的排球比赛，制定比赛规则和赛程，负责联系比赛场地、裁判等必要资源，确保赛事公平有序进行。
4. **财务部：**负责社团资金的管理、预算和使用，确保资金透明度，并定期向成员公布财务情况。经费管理：负责管理社团的所有资金，包括社费收入、校方支持、外部赞助等来源的经费。确保资金的使用规范，保证财务收支平衡。根据社团的活动和需求，制定年度或每次活动的财务预算，合理分配经费，确保活动资金的充分保障。
5. **宣传部：**负责社团的宣传工作，通过海报、社交媒体等形式推广排球运动和社团活动。通过各种渠道（如社交媒体、海报、校园公告等）宣传排球社团，吸引对排球感兴趣的学生加入社团，提高社团的影响力和知名度。为社团组织的训练、比赛、联谊等活动进行预热宣传，制作宣传材料（如活动海报、宣传视频、微信公众号推文等），确保活动信息广泛传播，提升活动的参与度。招新期间，策划和组织招新宣传活动，通过线上线下的形式吸引新成员，并与策划部协作筹办招新见面会，展示社团文化和精神。

第三章 社员管理

1. **社员资格：**凡是西交利物浦大学在校学生，热爱排球运动，承认本章程并自愿加入者，缴纳 50 元社费，可成为社员。
2. **社员权利：**
 1. 参与社团的各项活动和比赛；
 2. 对社团的事务享有建议权、批评权和选举权；

3. 有权退出社团。

3. 社员义务：

1. 遵守本章程，服从社团的管理；
2. 维护社团的名誉和利益；
3. 积极参加社团组织的训练和活动。

第四章 活动安排

1. **日常训练：**每周组织固定的训练时间，每周三、周六、周天为排球社周常活动。
2. **比赛活动：**定期组织校内友谊赛和与其他高校的联赛，鼓励社员积极参加。
3. **其他活动：**包括排球趣味比赛、技术交流、团队建设等，以增强社员间的凝聚力。

第五章 财务管理

1. **经费来源：**社费、校方支持、外部赞助等。
2. **经费使用：**用于购买训练器材、比赛服装、活动策划等支出。
3. **财务公开：**社团财务部每学期公开一次财务状况，接受全体社员监督。

第六章 换届选举

1. **换届时间：**社团换届选举每年进行一次，时间为每年春季学期末。
2. **候选人条件：**具有一年以上社员资格的正式成员，热爱社团事务，具有较强的责任心和组织能力。
3. **选举方式：**
 1. 换届选举由上一届社团管理委员会组织，采用不记名投票方式；
 2. 每位正式社员均享有投票权和被选举权；
 3. 得票数最高者当选为社长，其他职位根据得票情况确定，选举结果当场公布。
4. **新任管理委员会的职责交接：**新任社长及其他部门负责人在换届选举后的一周内完成工作交接，并由上一届社长指导熟悉工作。

第七章 社团纪律

1. 社员应遵守学校的各项规章制度，不得在社团活动中从事任何违反校纪校规的行为。
2. 对违反社团纪律的成员，视情节轻重予以警告、暂停社员资格或开除社团的处理。

第八章 附则

1. **章程修改：**本章程的修改须由管理人员会提议，经全体社员表决通过后方可生效。
2. **解释权：**本章程的最终解释权归西交利物浦大学排球社（太仓）社团所有。
3. **生效日期：**本章程自社团建立通过之日起生效。

XEC Volleyball Club Constitution

Chapter 1: General Principles

1.Name of the Club: XEC Volleyball Club (hereinafter referred to as the Volleyball Club).

2.Purpose of the Club: To promote the development of volleyball on campus, enhance students' physical fitness, enrich campus cultural life, and cultivate teamwork and competitive spirit. Volleyball is not only a team sport that fosters collaboration, communication skills, and teamwork but also a physically engaging activity that improves physical fitness, reaction speed, and body coordination. In the Volleyball Club, members can enhance their physical fitness and make like-minded friends through regular training, friendly matches, and competitive events.

3.Nature of the Club: This club is a non-profit student organization voluntarily established by students who love volleyball, classified as a sports club.

Chapter 2: Organizational Structure

President: Responsible for overall management and operation of the club, ensuring activities and goals align with the constitution and school regulations. Coordinates departmental work and fosters inter-departmental cooperation. Collaborates with the management committee to formulate the annual activity plan, calls regular management committee meetings, and addresses operational issues promptly. Represents the club in external communications, maintaining a positive image and expanding influence. Oversees departmental progress, ensures task completion, and collaborates closely with the finance department to manage funds transparently.

Vice President: Assists the president in managing daily operations and decision-making. May oversee specific areas like event organization and training schedules. Coordinates major activities and maintains communication with all departments. Steps in for the president when necessary, supervises plan execution, and assists in recruitment and resource management.

Planning Department: Responsible for planning and organizing internal and external activities (e.g., matches, training camps). Develops event processes and ensures smooth execution of volleyball competitions, including rules and schedules.

Finance Department: Manages club funds, ensuring transparency and regular financial updates to members. Oversees all income sources, maintains budgetary control, and allocates funds for activities.

Publicity Department: Promotes volleyball and club activities through various channels (posters, social media). Attracts new members during recruitment and organizes promotional events to enhance club visibility.

Chapter 3: Membership Management

Eligibility: Any student at Xi'an Jiaotong-Liverpool University who loves volleyball, accepts this constitution, and pays a membership fee of 50 RMB can become a member.

Member Rights:

Participate in all club activities and competitions.

Offer suggestions, criticisms, and exercise voting rights.

Withdraw from the club.

Member Duties:

Abide by the constitution and club management.

Uphold the club's reputation and interests.

Actively participate in training and events.

Chapter 4: Activity Arrangements

Regular Training: Fixed training times every Wednesday, Saturday, and Sunday.

Competition Activities: Regularly organize friendly matches and league competitions, encouraging member participation.

Other Activities: Include fun volleyball matches, skill exchanges, and team-building activities to enhance member cohesion.

Chapter 5: Financial Management

Sources of Funds: Membership fees, school support, external sponsorship.

Use of Funds: For purchasing training equipment, uniforms, and planning activities.

Financial Transparency: The finance department will disclose financial status each semester for member oversight.

Chapter 6: Elections

Election Timing: Annual elections held at the end of the spring semester.

Candidate Qualifications: Must have been a member for over a year, demonstrate responsibility, and possess organizational skills.

Election Method: Conducted by the previous management committee using anonymous voting. The candidate with the most votes becomes president; other positions are determined similarly. Results are announced immediately.

Transition of Responsibilities: New leaders complete transitions within a week post-election with guidance from the outgoing president.

Chapter 7: Club Discipline

Members must adhere to school regulations and avoid any misconduct during activities.

Violations may result in warnings, suspension of membership, or expulsion based on severity.

Chapter 8: Supplementary Provisions

Amendments: Changes to the constitution require management committee proposal and member voting.

Interpretation: The final interpretation of this constitution belongs to the Xi'an Jiaotong-Liverpool University Volleyball Club (Taicang).

Effective Date: This constitution takes effect upon the establishment of the club.