

2020 义工学院秋季招新

2020 Volunteer Academy Autumn recruitment activity

一、部门要求 Introduction to the Department

部门 Department	招新要求 Recruitment requirements
策划部 Planning department	1.对公益活动有自己的想法和间接 2.组织能力和团队协作能力 3.善于表达自己的看法 1.You have your own ideas and indirect thoughts on public welfare activities 2. Ability to organize and work in a team 3. Be good at expressing your opinions
行政部 Administration department	1.较强的英语读写能力 2.能够熟练应用 excel、word、ppt 等工作软件 3.细致、沟通能力较强 1. Good English reading and writing skills 2. Proficient in working software such as Excel, Word and PPT 3. Meticulous and good communication skills
公关部 Public relations	1.沟通交流能力 2.外向热情 3.善于公关维系 4.有耐心，有应对挫折的能力 5.有应对突发状况的能力 1. Communication skills 2. Outgoing and enthusiastic 3. Good at public relations maintenance 4. Patience and the ability to cope with setbacks 5. Ability to respond to emergency situations
宣传部 Publicity department	运营组 1.推文公众号 (面试时需携带本人作品) 2.具有微博、B 站等官方账号运营经验 (粉丝数量) 3.摄影摄像 (面试时需携带本人作品) 4.宣传素材翻译 (较强的英语读写能力) The operational team 1. Twitter official account (please bring your work to the interview) 2. Experience in operating official accounts such as Weibo and B station (number of followers) 3. Photography and video recording (please bring your own works during the interview) 4. Translation of propaganda materials (good English reading and

	writing skills)
	技术组 1.海报组，熟练运用 PS 等图片编辑软件（面试需携带本人作品） 2.视频剪辑组，熟练运用 PR、达芬奇等剪辑软件（面试需携带本人作品） Technology team 1. Poster team, proficient in photoshop and other photo editing software (please bring your own work to the interview) 2. Video editing team, proficient in editing software such as PR and Leonardo Da Vinci (please bring your own works to the interview)

二、线上宣讲会 Online Q&A meeting

时间: 2020年9月17日 周四 20:00—21:00

Time: 20:00—21:00, Thursday, September 17th, 2020

地点: Bilibili (房间号: 22525266)

Place: Bilibili (Room number: 22525266)

三、了解义工学院的方式 The ways of learning about volunteer academy

1. 义工学院公众号 WeChat official account of volunteer academy



2. 微信咨询群 Advisory groups on WeChat



3. Bilibili 官方账号 Bilibili official account

四、报名方式 The registration method

请扫描下方二维码完成报名问卷。提交问卷后请关注邮箱，后续我们将以邮件的方式通知面试时间地点。

Please scan the QR code below to complete the registration questionnaire. Please pay attention to the email box within a few days after submission. We will inform you of the interview time and place by email.

报名截止时间：9月18日 23:59

Deadline for registration: 23:59, September 18th

